

eMaint 2010 User Group Summit Agenda

Dallas – September 29 th Las Vegas – October 13 th	
8:30 am - 8:45 am	Continental Breakfast
8:45 am - 9:00 am	Introductions and Welcoming Remarks
9:00 am - 9:50 am	Reporting in X3 – The Basics This overview session will walk you through the easy steps to build basic reports in eMaint. Includes hands-on learning.
9:50 - 10:00 am	Break
10:00 am - 10:50 am	Reporting in X3 – Advanced Tools Advanced features and how to use them
10:50 - 11:00 am	Break
11:00 am -11:30 am	7 Ways to Get Work Orders into eMaint How do you get your work orders into eMaint? Email requests, email work orders, weblink form, request manager, blackberry, MX Mobile, PM Generate – automatic, menu option, manual generate link (tip for manual generate)
11:30 am - 12:15 am	Scheduling Scenarios How to use the scheduling tools in eMaint to solve everyday resource challenges
12:15 pm - 1:15 pm	Lunch
1:15 pm - 2:15 pm	Workflow Manager Made Easy We'll show you real-world examples of workflow solutions that we've implemented for customers. You'll learn how they work, why they're useful, and discover the time, energy and money savings possibilities they can deliver to you.
2:15 pm -2:30 pm	Break
2:30 pm - 3:15 pm	Customer Case Study Presentation
3:15 pm to 3:30 pm	Break
3:30 pm – 4:30 pm	Ask the Exerts/Roundtable
4:30 pm – 5:00 pm	Wrap-Up – Evaluation Forms Completed and Submitted